

**11TH SESSION OF THE SENATE OF THE "SILK ROAD"
INTERNATIONAL UNIVERSITY OF TOURISM AND CULTURAL
HERITAGE
DESCRIPTION**

**Chaired by: Administrative matters
by first vice-rector D.A.Nasimov**

Record keeper: Protocol Secretariat
chief specialist of the department
A.Izbasarova

December 26, 2025 at 14:30 PM, Room 229

Participants: D.A. Nasimov, R.J. Hoffmann, A. Gadaev, A. Tokhtamyshov, N. Khushvaktov, M. Yorkulov, N. Abduvakhidova, S. Matlabov, F. Nurov, N. Mansurova, T. Sultanov, T. Akramova, N. Turdieva, O. Boynazarov, N. Rakhimova, Kh. Ibragimov.

Invited: Sh.Mardanova, J.Kholboyev, Sh.Nosirov.

AGENDA:

1. Directive documents of the Administration of the President of the Republic of Uzbekistan, the Cabinet of Ministers, the Tourism Committee of the Republic of Uzbekistan, the Ministry of Higher Education, Science and Innovation, and the regional khokimiyat.

First Vice-Rector Prof. Report by D.A. Nasimov.

2. On the status of execution of appeals from individuals and legal entities received by the university in January-December 2025, as well as tasks received through the university's electronic system "edo.ijro.uz."

Information from Sh.Mardanova, Head of Executive Discipline, Chancellery and Archives Department

3. Report on the activities of the admission commission for the 2025/2026 academic year, preliminary results of admission to master's degree specialties.

Information from J. Kholboev, Head of the Department for Work with Vocational Educational Institutions.

4. On issues regarding the organization and conduct of midterm examinations.

Information from F. Nurov, Head of Department at the Registrar's Office.

5. Various problems.

5.1. Department of International Business and Creative Economics, Acting Associate Professor, DSc. On the recommendation for publication of the textbook

"Mathematics for Economists," prepared by Akramov Ibrohimbek Isroil ugli for students of the 60410100 - "Economics" educational direction, for the subject "Mathematics for Economists I."

Information from N. Rakhimova, Head of the Department of "International Business and Creative Economics."

5.2. On the recommendation for publication of the educational and methodological manuals titled "Practical Tasks in Business Communication" and "Official Conduct in the Uzbek Language" by U. Otayarova, Acting Associate Professor of the Department of "Languages and Global Studies" and PhD.

Information from T. Sultanov, Head of the Department of "Languages and Global Studies."

5.3. On the recommendation for publication of the monograph by Nodirjon Khushvaktov, Acting Associate Professor of the Department of "History and Cultural Heritage" and PhD, titled "Study of the Cities of Turkestan and China on Ancient Caravan Routes in Foreign Historiography (Based on English-Language Literature) " .

Information from O. Boynazarov, Head of the Department of "History and Cultural Heritage."

Heard: Information from First Vice-Rector D. Nasimov "On the implementation of directive documents of the Administration of the President of the Republic of Uzbekistan, the Cabinet of Ministers, the Tourism Committee of the Republic of Uzbekistan, the Ministry of Higher Education, Science and Innovation, and the regional khokimiyat" was heard.

First Vice-Rector for Administrative Affairs D. Nasimov was introduced to the issue on the agenda and informed about the importance of today's issue. In particular, on December 26, the President of the Republic of Uzbekistan Shavkat Mirziyoyev delivered his Address to the Oliy Majlis and the people of Uzbekistan. This year, for the first time in our history, the gross domestic product exceeded \$145 billion. It was noted that this year our exports will increase by 23 percent and reach \$33.4 billion. Most importantly, our gold and foreign exchange reserves exceeded \$60 billion for the first time.

The volume of foreign investment attracted to our economy reached 43.1 billion dollars. The share of total investment in the gross domestic product is 31.9 percent. Leading international rating agencies have upgraded Uzbekistan's sovereign rating from "BB-" to "BB."

This year, the first projects will be implemented in 715 thousand households in 188 mahallas. access to clean drinking water, and another 2 million 300 thousand people has been improved.

This year, 5 million people will have an income, and the unemployment rate will rise to 5.5 percent. It fell by 4.9%. Almost 1.5 million people in need have been lifted out of poverty. 1,435 mahallas have become "poverty-free" territories.

Our talented sons and daughters in education, science, culture, art, sports, and other fields to the development of our New Uzbekistan through great achievements in various fields is making a worthy contribution.

Recently, our country has participated in international conferences where global issues are discussed. is becoming a platform for dialogue.

In particular, this year marks the 150th anniversary of the Inter-Parliamentary Union.

Session of the UNESCO General Conference, "Central Asia - European Union" and the International Climate Forum.

This is evidenced by the fact that 90 percent of respondents to sociological surveys conducted in our country consider themselves part of the mahalla community.

The high sense of involvement in the fate of the Motherland in the mahalla is due to this

indicates that the institute is, above all, a source of social solidarity. Taking all this into account, the President of our country Proposal to declare the Year of Mahalla Development and Enhancement of Society did.

The most important priority to be implemented by the head of our state in 2026 special attention was paid to the directions. In particular, the Second Priority Area—the transition of the economy to a technological and innovative growth model—was emphasized. The fourth priority of the program for the coming year is the development of professions and the creation of a new labor market architecture.

Starting from 2026, at least 100 technical schools will be fully renovated annually, technological and in-demand professions. The number of technical schools with advanced educational programs from countries such as Germany, Switzerland, Great Britain, China, and Korea will be increased to 100. In 2026 in 7 regions, and in 2027 in the remaining regions Advanced professional the activities of a technical school of mastery and a "City of Professions" will be established.

Also, in 2026, important dates in our socio-cultural life will be widely celebrated.

will be celebrated. In particular, the glorious 35th anniversary of our Motherland's independence will be celebrated as a great holiday. Sahibkiran Amir Temur, Mir Alisher Navoi to start preparing for our ancestors' happy birthdays now was noted as needed.

It was noted that the number of tourists from neighboring countries and CIS countries increased 1.1 times compared to the corresponding period of 2024, and from foreign countries 1.5 times; within the framework of the "Travel around Uzbekistan" domestic tourism development program in our country, 23.7 million visits were made by the population to the regions; Saturdays and Sundays of the second week of each month were designated as "Family and Team Travel Days"; 4,345 tour guides are operating across the republic, and 375 tour guides were trained this year alone.

Having reviewed all proposals and recommendations submitted by Senate members regarding the first item on the agenda, the Senate of the University

RESOLVES:

1. To take note and execute the information provided by First Vice-Rector D.A. Nasimov "On the implementation of directive acts of the Administration of the President of the Republic of Uzbekistan, the Cabinet of Ministers, the Tourism Committee of the Republic of Uzbekistan, the Ministry of Higher Education, Science and Innovation, and the regional khokimiyat."

2. Based on the appeal, responsible officials shall develop an action plan for the implementation of the relevant instructions.

Responsible: N.Abduvakhidova, F.Akramova, S.Matlabov, A.Sultonov, T.Akramova.

PROBLEM 2

Heard: Head of the Executive Discipline, Chancellery and Archives Department Sh.Mardanova's information "On the status of appeals from individuals and legal entities received by the university in January-December 2025, as well as the execution of assignments received through the university's electronic system "edo.ijro.uz" was heard.

In January-November 2025, a total of 4,845 documents were received from the university's electronic system "edo.ijro.uz" Decrees, Resolutions of the President of the Republic of Uzbekistan, Resolutions of the Cabinet of Ministers, the Tourism Committee of the Republic of Uzbekistan, the Ministry of Higher Education, Science and Innovation of the Republic of Uzbekistan, the Khokimiyat of Samarkand region, and various organizations, of which 4,624 documents were implemented in a timely manner. Currently, 140 tasks are being completed, and 80 tasks were completed ahead of schedule.

During January-December 2025, the University received a total of 29 appeals, 10 of which came from the Virtual Reception of the President of the Republic of Uzbekistan, and 19 from individuals and legal entities.

The implementation of 10 appeals received from the Virtual Reception of the President of the Republic of Uzbekistan has been ensured. The implementation of 4 appeals was resolved positively, and explanations were provided for 7 appeals.

The execution of 19 appeals received from individuals and legal entities was ensured in a timely manner, of which 8 were resolved positively, and 11 received explanations.

The University Council is analyzing and discussing appeals from individuals and legal entities (extracts from the council are attached). During the elapsed period of 2025, the results of reviewing appeals from individuals and legal entities were analyzed, and quarterly reports on the work performed were submitted to the email address contact@edu.uz (scanned copy of the approved version in PDF, electronic form of tables in Excel format).

When analyzing the appeals received, it was found that the most appeals were about the transfer of distance learning students to the online system and the extension of the term of the payment contract.

Due to the fact that one appeal received from the Virtual Reception of the President of the Republic of Uzbekistan was not fully submitted to the Department of Executive Discipline, Chancellery and Archives, the documents were uploaded to

the system after the deadline. For this reason, we inform you that the responsible executor has received an "Explanatory Letter" that was executed after the deadline. At the same time, everything is being positively resolved in working with written and oral appeals from individuals and legal entities, and active work is being carried out to provide timely answers and information to citizens and relevant responsible agencies regarding the work performed.

In addition, regular reports on the status of documents and appeals received from various organizations are presented at the Senate meeting of the university.

All proposals and recommendations submitted by Senate members on the second item on the agenda were considered, and the Senate of the University

RESOLVES:

1. Head of Executive Discipline, Chancellery and Archives Department Sh.Mardanova's "Information "On the status of execution of appeals from individuals and legal entities received by the university in January-December 2025, as well as assignments received through the university's "edo.ijro.uz" electronic system" shall be accepted for information.

2. To the sectoral vice-rectors, heads of departments, the dean's office, and heads of departments (T. Sultanov, O. Boynazarov, Kh. Ibragimov, T. Akramova, N. Rakhimova):

- Ensure the high-quality execution of all types of instructions received from the Laws of the Republic of Uzbekistan, Decrees, Resolutions of the President of the Republic of Uzbekistan, resolutions, and orders of the Cabinet of Ministers, the Tourism Committee under the Ministry of Ecology, Environmental Protection, and Climate Change, the Ministry of Higher Education, Science and Innovation, the regional khokimiyat, and various organizations and departments, strictly adhering to the established deadlines using the "edo.ijro.uz" electronic platform;
- To apply disciplinary sanctions based on Order No. 4 of the University dated January 9, 2024, to responsible executors who fail to complete or exceed the deadline for the execution of tasks received in the "edo.ijro.uz" system;
- ensure compliance with the procedures established by law when working with appeals from individuals and legal entities. In accordance with Order No. 32 of the University dated February 27, 2024, disciplinary sanctions shall be applied to officials who are indifferent to the execution of appeals received by the University, i.e., who have not ensured their timely execution or have fulfilled them late.

3. Vice-rectors of the sphere, heads of departments, the dean's office, and heads of departments shall ensure compliance with the procedures established by law when working with appeals from individuals and legal entities received by the University.

4. In accordance with Order No. 32 of the University dated February 27, 2024, disciplinary sanctions shall be applied to officials who are indifferent to the execution of appeals received by the University, i.e., who have not ensured their timely execution or have fulfilled them late.

PROBLEM 3

Heard: Information from J. Kholboyev, Head of the Department for Work with Vocational Educational Institutions "Report on the activities of the admission commission for the 2025/2026 academic year, preliminary results of admission to master's degree specialties was heard."

In order to ensure the implementation of Order No. 197 of the Minister of Higher Education, Science and Innovation of the Republic of Uzbekistan dated May 27, 2025, "On organizing the admission process in the republic's higher educational organizations for the 2025/2026 academic year at a high level," the following work has been carried out at the "Silk Road" International University of Tourism and Cultural Heritage:

1. In order to ensure the implementation of Order No. 197 of the Minister of Higher Education, Science, and Innovation of the Republic of Uzbekistan dated May 27, 2025, "On organizing the admission process in the republic's higher educational organizations for the 2025/2026 academic year at a high level," Order No. 114 of the "Silk Road" International University of Tourism and Cultural Heritage dated May 30, 2025, "On organizing the admission process for the 2025-2026 academic year at the "Silk Road" International University of Tourism and Cultural Heritage at a high level," has been developed. Also, based on this order, the composition of the university admissions committee and the action plan for conducting the 2025/2026 academic year at the university at a high level were approved. The university's admissions committee has established a Call Center at the university, which provides regular consultations to applicants and their parents. A separate room was allocated for the call center and provided with all necessary equipment. In order to effectively carry out the activities of the call center, responsible persons have been appointed for each direction of the admission process. Also, information about the establishment of the Call Center at the university was posted on the university's official website (<https://univ-silkroad.uz/uz/event/-announcement-14>) and on all official social networks. In addition, information about the university's Call Center was popularized through the official <https://t.me/edu.uz> telegram channel of the Ministry of Higher and Secondary Special Education.

2. Admission processes were organized at the university within the admission quotas distributed by undergraduate and graduate fields of study and languages of instruction according to the admission parameters of the "Silk Road" International University of Tourism and Cultural Heritage, approved by Protocol No. 60-2 of the meeting of the State Commission for Admission to Educational Organizations of the Republic of Uzbekistan dated July 24, 2025:

3. Information about the start of admission for the new academic year at the university and a video dedicated to the new admission process were brought to the attention of the general public through the website and official social networks of the International University of Tourism and Cultural Heritage "Silk Road."

4. In accordance with the register of test results for the 2025/2026 academic year, approved by Protocol No. 69-3 of the State Commission for Admission to Educational Organizations of the Republic of Uzbekistan dated August 14, 2025, the number of individuals recommended for admission to undergraduate programs at the university's full-time program across 11 fields of study was 506 in Uzbek groups, including 102 grants, and 296 in Russian groups, including 23 grants. Similarly, the number of individuals recommended for admission to undergraduate programs in distance learning across 5 fields of study was 207 in Uzbek groups, including 5 grants, and 204 in Russian groups, including 3 grants.

5. In accordance with the register of test results for the 2025/2026 academic year, approved by Protocol No. 69-3 of the State Commission for Admission to Educational Organizations of the Republic of Uzbekistan dated August 14, 2025, 118 applicants were admitted to full-time undergraduate programs on a state grant basis, and 550 on a fee-and-contract basis - totaling 668 applicants. Similarly, a total of 6 applicants were admitted to distance learning undergraduate programs on a state grant basis, and 323 applicants - on a fee-and-contract basis, totaling 329 applicants.

6. In accordance with the List of children of customs officers who died or became disabled due to injuries sustained in the line of duty, approved by Appendix 6 to the Protocol of the State Commission on Admission to Educational Organizations of the Republic of Uzbekistan dated August 14, 2025, No. 69-3 (subparagraph "v" of paragraph 194 of Appendix 1 to the Resolution of the President of the Republic of Uzbekistan dated May 25, 2025, No. PP-122 "On additional measures to organize the activities of the state customs service bodies and further improve customs administration"), 1 applicant was recommended for admission to full-time undergraduate education without testing based on an additional state grant in addition to the general admission parameters.

7. In accordance with the record of test results for the 2025/2026 academic year, approved by Protocol No. 79-5 of the State Commission for Admission to Educational Organizations of the Republic of Uzbekistan dated September 20, 2025,

2 applicants were recommended to study on a state grant basis as candidate applicants for the grant of the President of the Republic of Uzbekistan in the full-time form of undergraduate education.

8. In accordance with the list of those recommended for student admission, approved by the Protocol of the State Commission on Admission to Educational Organizations of the Republic of Uzbekistan No. 79-5 dated September 20, 2025, within the framework of additional admission parameters (payment-contract) allocated for young people whose permanent place of residence and graduate educational institution are in the Republic of Karakalpakstan and who are not recommended for student admission in the 2025/2026 academic year, 4 students were recommended for full-time undergraduate education and 3 students for distance learning.

9. In accordance with paragraph 71 of Appendix 17 of the Resolution of the Cabinet of Ministers of the Republic of Uzbekistan No. 433 dated July 10, 2020, "On measures to create favorable conditions for the restoration and development of the tourism sector in the Republic of Uzbekistan," based on the granting of independence to the university for student admission, within the admission quota distributed by undergraduate fields of study and languages of instruction within the admission parameters of the "Silk Road" International University of Tourism and Cultural Heritage, approved by Protocol No. 60-2 of the meeting of the State Commission for Admission to Educational Organizations of the Republic of Uzbekistan dated July 24, 2025, 92 applicants for full-time undergraduate education and 73 for distance learning—totaling 165 applicants—were recommended for admission on a fee-contract basis for the 2025/2026 academic year.

10. In accordance with the records of admission results to master's specialties of the republic's state higher educational organizations for the 2025/2026 academic year, approved by Protocol No. 79-5 of the State Commission for Admission to Educational Organizations of the Republic of Uzbekistan dated September 20, 2025, 19 applicants for full-time master's specialties and 1 applicant for distance learning were recommended for state grants, as well as 34 applicants for full-time master's specialties and 18 applicants for distance learning on a fee-contract basis.

11. In accordance with paragraph 71 of Appendix No. 17 to the Resolution of the Cabinet of Ministers of the Republic of Uzbekistan dated July 10, 2020, No. 433 "On measures to create favorable conditions for the restoration and development of the tourism sector in the Republic of Uzbekistan," based on the granting of independence to the university for student admission, within the framework of the admission quota distributed by master's specialties of the International University of Tourism and Cultural Heritage "Silk Road," approved by Protocol No. 60-2 of the meeting of the State Commission for Admission to Educational Organizations of the

Republic of Uzbekistan dated July 24, 2025, 31 applicants were recommended for full-time and 7 applicants for distance learning for the 2025/2026 academic year.

12. According to the relevant statement of the State Commission for Admission to Educational Organizations of the Republic of Uzbekistan, taking into account the appeals of the majority of applicants and their parents, as well as the rectors of higher educational institutions, the deadline for making payments for undergraduate and graduate students of higher educational organizations in the 2025/2026 academic year and formalizing admission to the ranks of students has been extended initially until October 31, 2025, and then until January 31, 2026 (inclusive).

13. In accordance with Resolution of the Cabinet of Ministers of the Republic of Uzbekistan No. 17 dated January 11, 2022, "On Approval of the Regulation on the Procedure for Admission of Graduates Who Successfully Completed Technical Schools to Higher Educational Institutions for Bachelor's Degrees Based on Interviews," and Order No. 171 of the "Silk Road" International University of Tourism and Cultural Heritage dated August 5, 2025, in order to admit graduates who successfully completed technical schools to continue their studies from the 2nd year of the university without entrance exams through individual interviews, 1 applicant recommended for admission to the "Silk Road" International University of Tourism and Cultural Heritage on a fee-and-contract basis was admitted to the full-time bachelor's program on a fee-and-contract basis, and 34 applicants were admitted to the distance learning bachelor's program on a fee-and-contract basis.

14. In accordance with Resolution No. 606 of the Cabinet of Ministers of the Republic of Uzbekistan dated September 24, 2021, "On Approval of the Regulations on the Procedure for Obtaining Second and Subsequent Higher Education in Higher Educational Institutions of the Republic of Uzbekistan," and Order No. 164 of the "Silk Road" International University of Tourism and Cultural Heritage dated July 29, 2025, 6 applicants recommended for admission to the ranks of students of the "Silk Road" International University of Tourism and Cultural Heritage were admitted to the distance learning department of the bachelor's degree on a fee-contract basis.

All proposals and recommendations submitted by Senate members on the 3rd item of the agenda were considered, and the Senate of the University

RESOLVES:

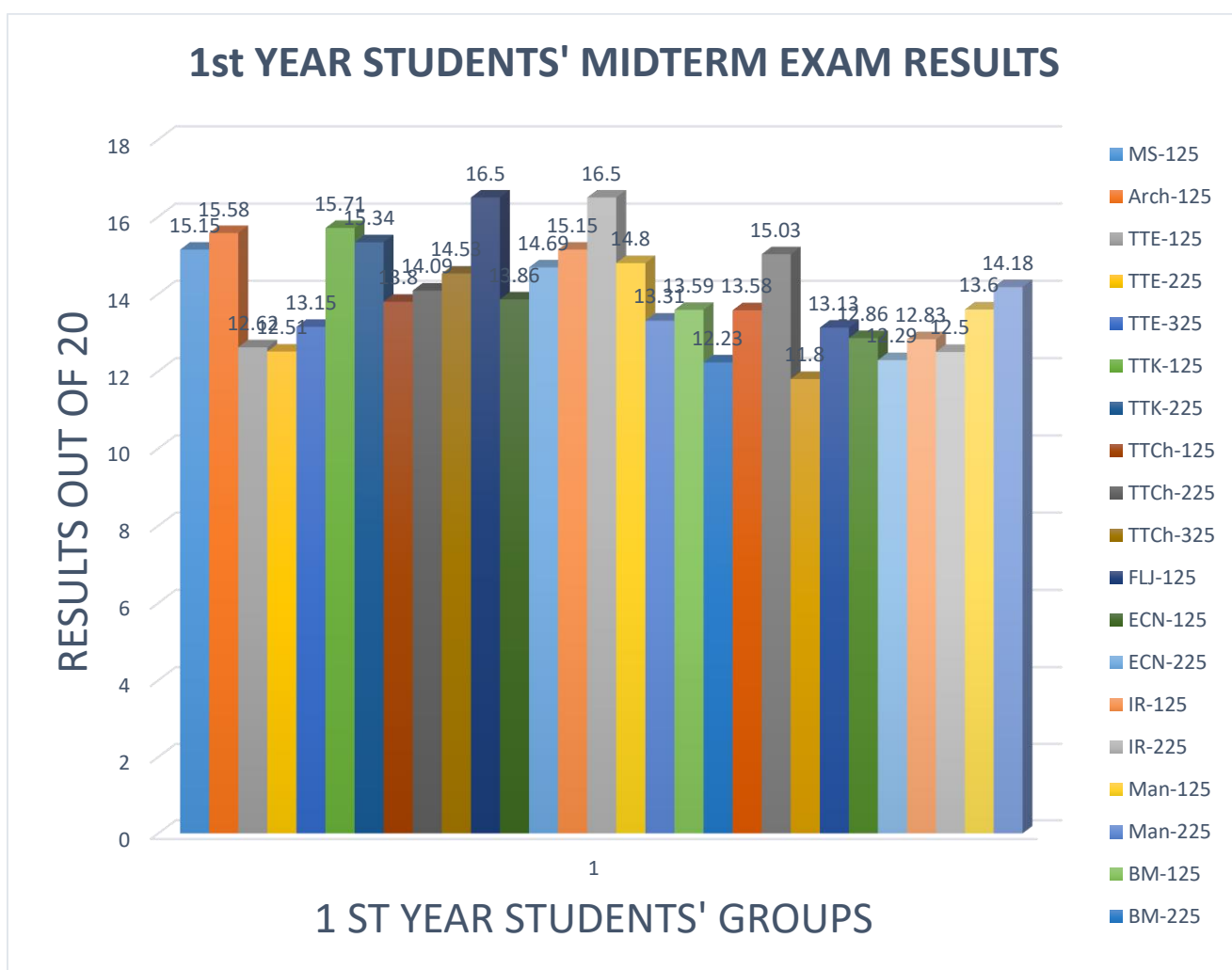
1. The information of J. Kholboyev, Head of the Department for Work with Vocational Educational Institutions, "On the report on the activities of the admission commission for the 2025/2026 academic year and the preliminary results of admission to master's degree specialties" shall be taken into account.

PROBLEM 4

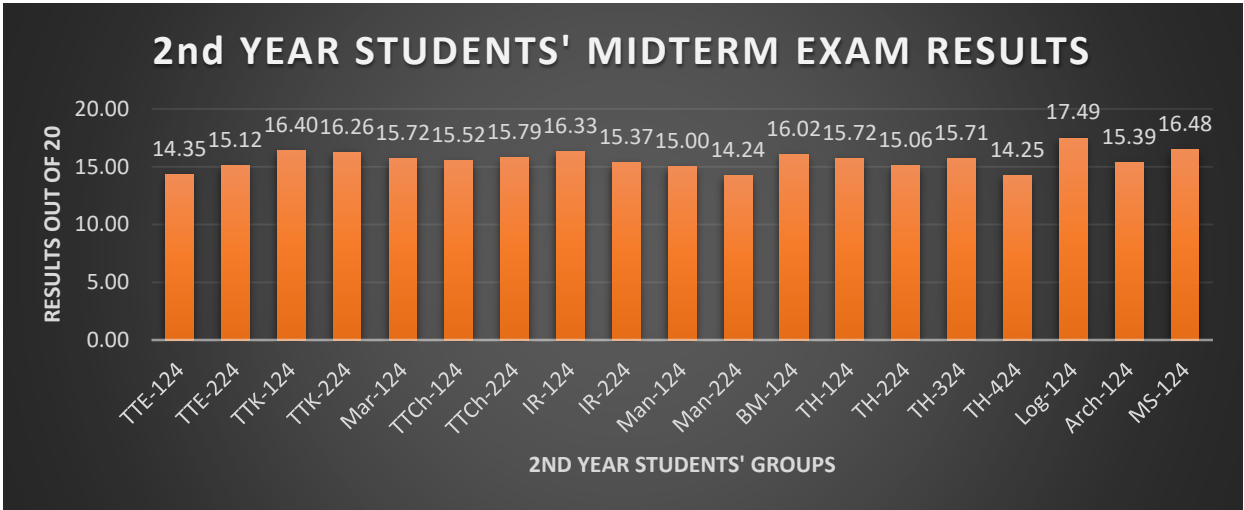
Heard: Information from F. Nurov, Head of the Registrar's Office Department, "On issues of organizing and conducting midterm exams" was heard.

The schedule for midterm exams based on the academic calendar at the "Silk Road" International University of Tourism and Cultural Heritage was developed by the Office Registrar's Department and approved by the Vice-Rector for Academic Affairs. The interim control schedule was developed for all subjects taught to undergraduate students in grades 1-4 in a total of 65 groups for the period from November 20 to 26. The interim control schedule has been fully integrated into the HEMIS information system. Interim controls were organized over a period of 5 days.

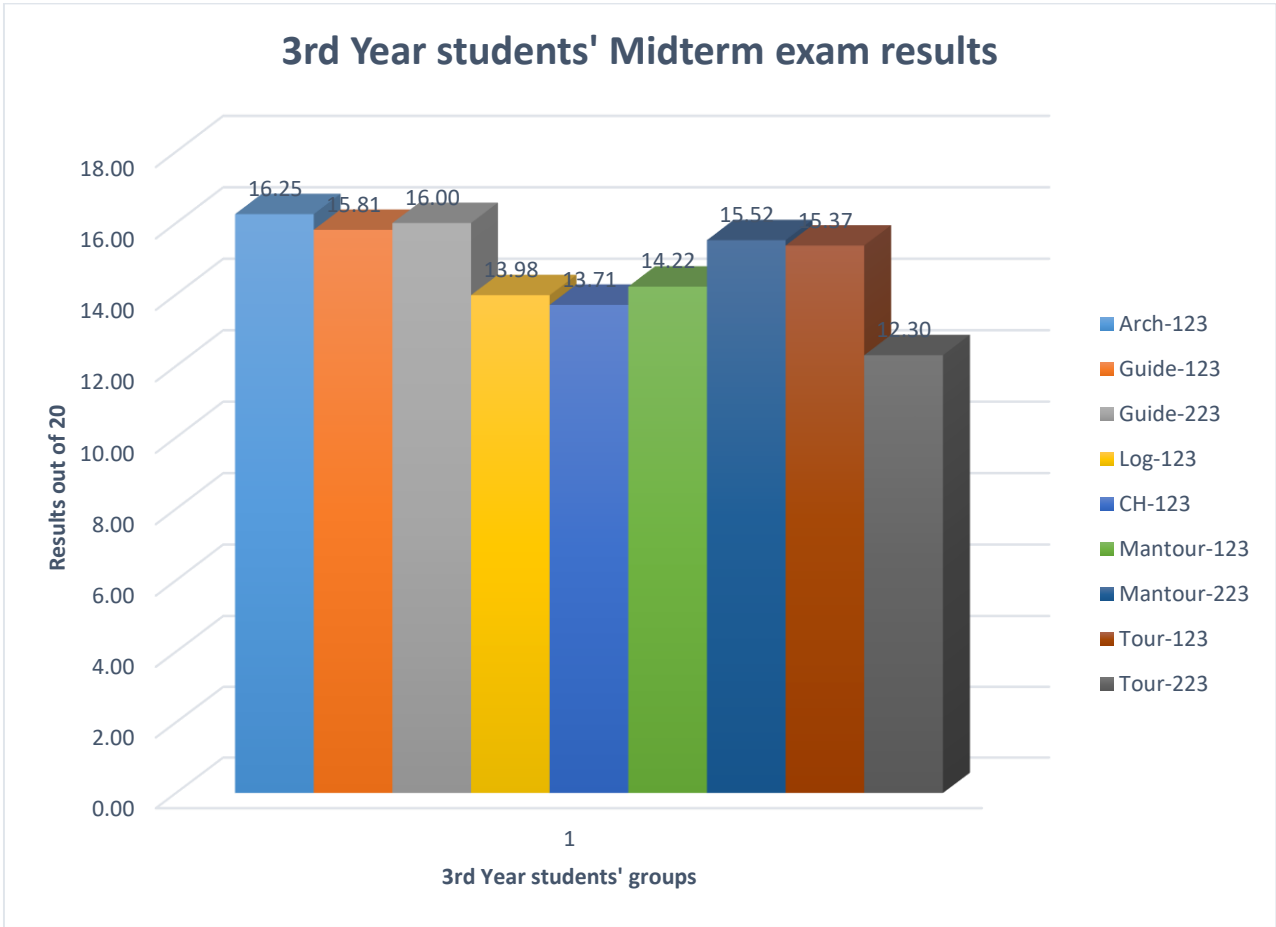
Based on the results of intermediate controls entered into the HEMIS information system, the following analyses were conducted:



Among first-year university students, the lowest indicator is 11.8%, which indicates poor academic performance in group TH-125. The top three were occupied by the FLJ-125 and IR-225 groups (16.5%), the TTK-125 group (15.71%), and the Arch-125 group (15.58%).

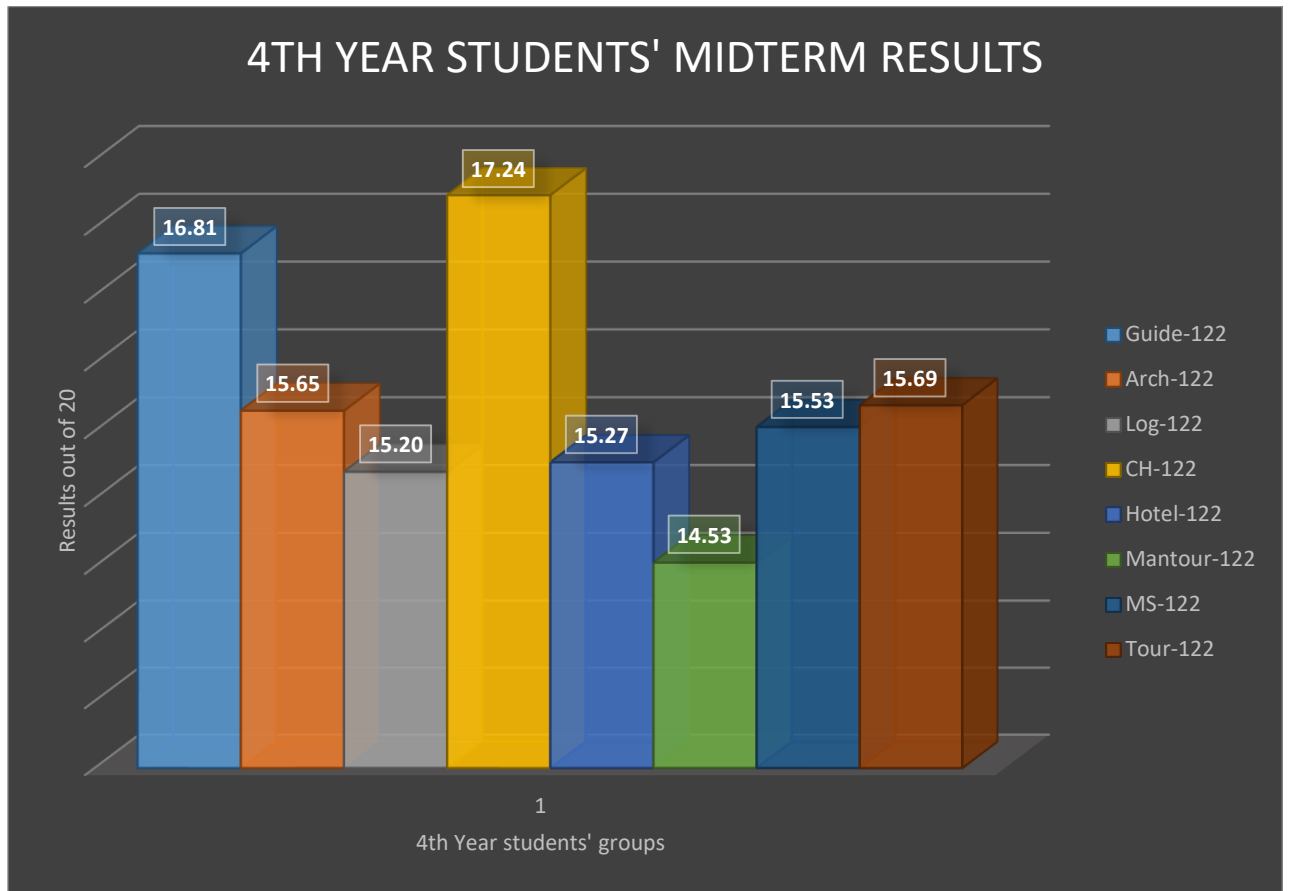


The lowest indicator among 2nd-year university students is 14.24%, which means that the performance in group Man-224 is lower than in other groups. The top three were occupied by the Log-124 group (17.49%), the MS-124 group (16.48%), and the TSK-124 group (16.4%).



Among 3rd-year university students, the lowest indicator was 12.3%, indicating that performance in Group Tour-223 was lower than in other groups. The top three

were occupied by the Arch-123 group with 16.25%, the Guide-223 group with 16%, and the Guide-123 group with 15.81%.



Among 4th-year university students, the lowest indicator was 14.53%, which showed that mastery in group Mantua-122 was lower than in other groups. The top three positions were held by the CH-122 group (17.24%), the Guide-122 group (16.81%), and the Tour-122 group (15.69%).

All proposals and recommendations submitted by Senate members regarding the fourth item on the agenda were reviewed, and the Senate of the University

RESOLVES:

1. The information from F. Nurov, Head of Department at the Registrar's Office, "On issues of organizing and conducting mid-term examinations (Midterm exam) " shall be taken into account.

5. VARIOUS PROBLEMS

Heard:

5.1. N.Rakhimova, Head of the Department of International Business and Creative Economics, Acting Associate Professor of the Department of International Business and Creative Economics, DSc. Information was heard regarding the recommendation for publication of the textbook "Mathematics for Economists" for

the subject "Mathematics for Economists I," prepared by Akramov Ibrohimbek Isroil ugli for students of the 60410100 - "Economics" educational direction.

"The manual prepared for the subject o'Mathematics for Economists'is intended for undergraduate students in the field of Economics and covers 14 topics. In it, vector spaces, systems of linear equations, and methods for their solution are covered by problems related to economics. Additionally, the theory of matrices, their reduction to a simple form, and the operations on them are presented with examples of market, market, and production models. The manual provides a combination of theoretical and practical problems and examples.

In addition, the manual'is adapted to the national context by studying foreign experience and scientific research'. Each topic is enriched with practical problems and examples for students, and a Glossary, i.e., definitions of concepts, is provided at the end of the manual.

This textbook is intended for use by students in economics and related fields as the primary educational literature for the subject "Mathematics for Economists" , as well as for use in related fields of higher education institutions.

The text and methodological aspects of the textbook meet the established requirements.

There are reviews regarding the recommendation of the textbook for publication.

All proposals and recommendations submitted by Senate members regarding item 5.1 of the agenda were reviewed, and the Senate of the University

RESOLVES:

1. To take note of the information provided by N. Rakhimova, Head of the Department of "International Business and Creative Economics."

2. Department of International Business and Creative Economics, Acting Associate Professor, DSc. To approve the textbook "Mathematics for Economists I" for the subject "Mathematics for Economists," prepared by Akramov Ibrohimbek Isroil ugli for students of the educational direction 60410100 - "Economics," and to authorize the publication of 20 copies from the publishing house of the "Silk Road" International University of Tourism and Cultural Heritage using the university's extra-budgetary funds.

3. Control over the implementation of the resolution shall be assigned to the Head of the Planning and Finance Department, Z. Sulaymonov, and the Chief Specialist of the Editorial and Publishing Department, H. Karimov.

Heard:

5.2. Information was heard from the Head of the Department of "Languages and Global Studies" T.Sultanov, Acting Associate Professor of the Department of "Languages and Global Studies," PhD U.Otayarova, "On the recommendation for publication of teaching aids "Practical tasks in the subject of business communication" and "Delivery in the Uzbek language."

The textbook on the subject "Business Communication" is intended for 1st-year students studying in the undergraduate programs of the Faculty of Tourism Management at the "Silk Road" International University of Tourism and Cultural Heritage: 60410100 - Economics: by industries and sectors, 60411200 - Marketing, 60410900 - Business Management.

This course will teach students how to communicate effectively with various organizations in the future. It is also aimed at the formation and development of a business culture in accordance with modern requirements and the improvement of scientific literacy. Effective communication is essential for the success of any business, and by understanding the types of business relationships and implementing effective communication strategies, enterprises can help build strong relationships with customers and employees.

The subject "Business Communication" provides information on oratory, types of speech, speech activity, communicative qualities of speech, speech etiquette, methods of speech composition, components of speech, oratory issues, as well as the selection of words and terms related to economic texts, the compilation, analysis, and editing of texts, and the correct writing of economic documents.

The textbook "Clerical Work in the Uzbek Language" covers the most frequently used documents in the Uzbek language, as well as issues regarding their drafting and application. Additionally, the goal is to enhance students' written and oral literacy by providing information on the process of communication and communication, criteria for thinking and communication potential, online communication, preparation of presentations and promotional speeches, preparation for job interviews, and the preparation of CVs and business cards.

These materials and samples can be used by university students, students of academic lyceums, technical schools, colleges, and vocational schools, as well as by all teachers.

This educational and methodological manual is aimed at teaching students the process of dialogue and communication, providing information on thinking criteria and communication potential, forming a communication culture on the Internet, improving presentation preparation skills, teaching the formation of resume preparation skills, communicating during a job interview, providing detailed information on document types, their characteristics, and each type, familiarizing students with the availability of sector-specific documents and their specific

features, and forming practical skills by working on standard documents widely used in daily life; improving the skills of writing scientific articles. It also provides general information about Uzbek society and culture, and improves intercultural communication skills.

There are reviews regarding the recommendation of teaching aids for publication.

All proposals and recommendations submitted by Senate members regarding item 5.2 of the agenda were reviewed, and the Senate of the University

RESOLVES:

1. To take note of the information provided by T. Sultanov, Head of the Department of "Languages and Global Studies," and U. Otayarova, Acting Associate Professor of the Department of "Languages and Global Studies" and PhD, regarding the recommendation for publication of the textbooks "Practical Tasks in Business Communication" and "Clerical Work in the Uzbek Language."

2. Approve the educational and methodological manuals titled "Practical Tasks in Business Communication" and "Clerical Work in the Uzbek Language" by U. Otayarova, Acting Associate Professor of the Department of "Languages and Global Studies" and PhD, and authorize the publication of 20 copies each from the publishing house of the "Silk Road" International University of Tourism and Cultural Heritage using the university's extra-budgetary funds.

3. Control over the implementation of the resolution shall be assigned to the Head of the Planning and Finance Department, Z. Sulaymonov, and the Chief Specialist of the Editorial and Publishing Department, H. Karimov.

Heard:

5.3. Information from the Head of the Department of "History and Cultural Heritage" O.Boynazarov was heard regarding the recommendation for publication of the monograph by Acting Associate Professor of the Department of "History and Cultural Heritage," PhD Khushvaktov Nodirjon, titled "Study of the Cities of Turkestan and China on Ancient Caravan Routes in Foreign Historiography (Based on English-Language Literature) " .

Khushvaktov Nodirjon's monograph "Study of the cities of Turkestan and China on the ancient caravan routes in foreign historiography (based on English-language literature) " is aimed at highlighting the economic, social, and cultural development of cities on ancient caravan routes and how they were studied in foreign historiography. This monograph is of great importance in the study of the history of archaeological research in cities in foreign historiography, and the monograph attracts attention with its relevance and wide range of scientific approaches.

Cities along ancient caravan routes demonstrate their inextricable connection to globalization processes as a vivid example of interethnic diplomacy through international trade and cultural ties. Today, there is a growing need to utilize the economic and social experience of these cities to strengthen international relations. World scientific centers focus on studying the history of ancient cities and the geography, cultural characteristics, and influence of cities along extensive trade routes on the development of society.

The monograph clearly substantiates the relevance and scientific-practical significance of studying the history of the cities of Turkestan and China on caravan routes in foreign historiography. Ancient caravan routes were of great importance not only for trade but also as a means of intercultural communication and diplomacy. The study of the cities along these routes is important both for world historiography and for conveying the historical heritage of Uzbekistan to the scientific community. This monograph contributes to the preservation of the rich cultural heritage of the cities of Uzbekistan and its wider promotion within the framework of international historical research. Considering the importance of the monograph for the scientific community, it is recommended for publication.

There are reviews regarding the recommendation of the methodological manual for publication.

All proposals and recommendations submitted by members of the Senate on item 5.3 of the agenda were considered, and the Senate of the university

RESOLVES:

1. The information of the Head of the Department of "History and Cultural Heritage" O.Boynazarov, Acting Associate Professor of the Department of "History and Cultural Heritage," PhD Khushvaktov Nodirjon, titled "Study of the Cities of Turkestan and China on Ancient Caravan Routes in Foreign Historiography (Based on English-Language Literature)," regarding its recommendation for publication, shall be taken into account.

2. Approve the monograph by Acting Associate Professor of the Department of "History and Cultural Heritage," PhD Khushvaktov Nodirjon titled "Study of the Cities of Turkestan and China on Ancient Caravan Routes in Foreign Historiography (based on English-language literature) " and authorize the publication of 20 copies from the publishing house of the "Silk Road" International University of Tourism and Cultural Heritage using the university's extra-budgetary funds.

3. Control over the implementation of the resolution shall be assigned to the Head of the Planning and Finance Department, Z. Sulaymonov, and the Chief Specialist of the Editorial and Publishing Department, H. Karimov.

Protocol keeper:
Protocol Secretariat Department
chief specialist A.Izbasarova

**LIST OF PERMANENT MEMBERS OF THE SENATE OF THE "SILK
ROAD" INTERNATIONAL UNIVERSITY OF TOURISM AND
CULTURAL HERITAGE**

December 26, 2025 at 14:30 PM Room 229

No	Last name, first name, and patronymic	Position	Signature
1.	prof. Nasimov D.A.	First Vice-Rector for Administrative Affairs, Deputy Chairman of the Senate	
2.	profHoffmann. R.J.	Vice-Rector for Academic Affairs	
3.	profZou. T.K.	Vice-Rector for Scientific Research and Innovation	
4.	GadayevA.M.	Head of the Department of Affairs	
5.	Tokhtamyshov A.K.	Head of the Education Quality Assurance and Accreditation Department	
6.	Khushvaktov N.Kh.	Dean	
7.	AbduvaxidovaN.A.	Working with youth, spirituality and education head of department	
8.	S.N. Matlabov	Chairman of the primary trade union organization	
9.	F.Zh. Nurov	Head of the registrar's office department	
10.	M. Yorkulov	Head of the Educational Process Planning and Development Department	
11.	Mansurova N.Sh.	Head of the Research Department	
12.	SultanovT.I.	Head of the Department of Languages and Global Studies	
13.	Boynazarov O.F.	Head of the Department of History and Cultural Heritage	
14.	Ibragimov Kh.I.	Head of the Department of Tourism	

15.	Akramova T.K.	Head of the Department of Written and Oral Translation Studies	
16.	Rakhimova N.A.	Head of the Department of International Business and Creative Economics	
17.	Turdieva N.M.	Associate Professor of the Department of Written and Oral Translation Studies, PhD	
18.	VACANT	President of the Student Parliament	